

Education	HARVARD UNIVERSITY, Harvard Kennedy School Masters in Public Administration in International Development, June 2008 <ul style="list-style-type: none">• First Year Courses : Doctoral level microeconomics, macroeconomics and quantitative methods; theory of economic development• Second Year Courses : Policy analysis paper, courses in public policy, trade and industrial policy, development policy strategy• Internship: City of Minneapolis, Finance Department, Office of Management and Budget (June 2007-Aug. 2007)	Cambridge MA
	PUNJAB UNIVERSITY MA Economics, 2003 <ul style="list-style-type: none">• Optionals : i) Econometrics ii) Advanced Mathematical Economics	Lahore, Pakistan
	KARACHI UNIVERSITY, S.M. Law College LL.B, 2001	Karachi, Pakistan
	UNIVERSITY OF ENGG. AND TECHNOLOGY, LAHORE Bachelor of Science in Electrical Engineering, April 1990 <ul style="list-style-type: none">• Major : Electronics and Communications• Final Year Project : Digital Data Transmission Through Optical Fiber	Lahore, Pakistan
Experience		
<i>Dec '11 to date</i>	FOOD DEPARTMENT, GOVERNMENT OF THE PUNJAB Director General, Punjab Food Safety and Standards Authority <ul style="list-style-type: none">• Currently doing spadework for the establishment of a newly envisaged Food Safety Authority• Hold additional charge of the post of Project Coordinator, Gender Reform Action Plan	Lahore, Pakistan
<i>July '11-to Dec '11</i>	WOMEN DEVELOPMENT DEPARTMENT, GOVERNMENT OF THE PUNJAB Project Coordinator, Gender Reform Action Plan (GRAP) <ul style="list-style-type: none">• Gender Analysis of main district government departments of all the districts in Punjab• Conducted Training Need Assessment of the Gender Specialists• Organised capacity building workshop for the professional grooming of the Gender Specialists• Established a resource center in the PMU GRAP	Lahore, Pakistan
<i>Feb '11– July '11</i>	SERVICES AND GENERAL ADMINISTRATION DEPARTMENT, GOVT. OF THE PUNJAB Additional Secretary Undergone training at National School of Public Policy, mandatory for promotion to next higher grade	Lahore, Pakistan
<i>Oct '10 – Feb '11</i>	HOME DEPARTMENT, GOVT. OF THE PUNJAB Additional Secretary <ul style="list-style-type: none">• Prepared concept paper on revival of magistracy• Got computerised data of 309 Nos. Private Security Agencies to improve service delivery	Lahore, Pakistan
<i>April '10 – Oct '10</i>	LOCAL GOVERNMENT & COMMUNITY DEVELOPMENT DEPARTMENT , PUNJAB Director General <ul style="list-style-type: none">• As Provincial Project Director of UNDP's project Gender Based Governance System, organised training of 1711 potential women leaders; 523 government officials trained in gender sensitive project planning skills• As Provincial Project Director of UNDP's project Gender Justice Through Musalihat Anjuman, imparted training to Union Council Secretaries on Alternative Dispute Resolution	Lahore, Pakistan
<i>Aug '08 – April '10</i>	DISTRICT GOVERNMENT JHANG District Coordination Officer <ul style="list-style-type: none">• Effectively controlled absenteeism from educational and health institutions• Streamlined budgetary & planning processes• Streamlined details of development schemes executed by Citizen Community Boards• Created MIS for asset management	Jhang, Pakistan

<i>Feb '05 – Aug '06</i>	CITY DISTRICT GOVERNMENT FAISALABAD Executive District Officer (Finance & Planning)	Faisalabad, Pakistan
	<ul style="list-style-type: none"> • Prepared budgets of the City District Government for the financial years 2005-06 and 2006-07 • Held additional charge of the post of the Additional Project Director of a DFID-funded project titled Strategic Policy Unit • Developed Financial Management Information System (FMIS) • Produced performance reports on Strategic Operational Plans for the Finance & Planning Department. • Streamlined budget & planning processes • Organised training for 34 Master trainers on Budget & Planning • Organised training for 960 Drawing and Disbursing officers on Budget & Planning • Developed Strategic Development Plan for the City District Govt 	
<i>May '04-Feb '05</i>	MINISTRY OF INTERIOR, GOVT. OF PAKISTAN Project Coordinator, Project Management Unit	Islamabad, Pakistan
	<ul style="list-style-type: none"> • Established Project Management Unit (PMU) right from the scratch • Made PMU a working entity within three months • Made spot visits to review physical and financial progress of the development schemes and rendered advice to the Ministry of Interior • Identified problems impeding smooth execution of development schemes 	
<i>March '04-May '04</i>	DISTRICT GOVERNMENT JHANG, GOVT. OF THE PUNJAB Executive District Officer (Revenue)	Jhang, Pakistan
	<ul style="list-style-type: none"> • Collected governmental dues pertaining to agricultural land on the behalf of the Board of Revenue Punjab 	
<i>Aug '01-March '04</i>	DISTRICT GOVERNMENT ATTOCK, GOVT. OF THE PUNJAB District Officer (Revenue)	Attock, Pakistan
	<ul style="list-style-type: none"> • Recovered longstanding arrears of government dues 	
<i>Oct '2000-Aug '01</i>	GOVERNMENT OF THE PUNJAB Additional Deputy Commissioner (General) Attock	Attock, Pakistan
	<ul style="list-style-type: none"> • Acted as staff officer to the Deputy Commissioner • Supervised developmental projects in the capacity as Deputy Director (Development) • Performed various administrative and protocol duties • Ensured smooth transitioning of the governmental machinery to the newly-placed local government • Solved the longstanding problem of shortage of drinking water in the city area by exploring new underground resources 	
<i>Jun'2000-Sept '2000</i>	GOVERNMENT OF SINDH Deputy Director (Food) Karachi Region	Karachi, Pakistan
	<ul style="list-style-type: none"> • Took measures to ensure safe storage of wheat in government godowns. 	
<i>Dec '98-June '2000</i>	GOVERNMENT OF SINDH Assistant Commissioner, Gadap Malir	Karachi, Pakistan
	<ul style="list-style-type: none"> • Distributed free books and uniforms to the school children • A public library was established at Memon Goth • Actively participated in social welfare activities in collaboration with philanthropists and established computer centers at five sites in rural areas 	
<i>Sept '97-Dec '98</i>	GOVERNMENT OF SINDH Assistant Commissioner, Preedy.	Karachi, Pakistan
	<ul style="list-style-type: none"> • Removed temporary and permanent encroachments from the public roads to ensure smooth traffic 	
<i>Aug '97-Sept '97</i>	GOVERNMENT OF SINDH Assistant Commissioner, Thari Mirwah	Khairpur, Pakistan
	<ul style="list-style-type: none"> • Fully controlled theft of canal water; a longstanding problem for the agriculturalists was thus solved 	
<i>April '97-Aug '97</i>	GOVERNMENT OF SINDH Assistant Commissioner (General) Larkana Division	Larkana, Pakistan
	<ul style="list-style-type: none"> • Acted as staff officer to the Commissioner Larkana Division • Monitored development schemes and submitted reports to the Commissioner 	

<i>Feb '96-April '97</i>	GOVERNMENT OF SINDH Assistant Commissioner Ratodero <ul style="list-style-type: none">• Undertook various development activities in the capacity as Administrator of Municipal Committees• Supervised execution of development schemes of more than 60 million rupees• Supervised activities of all the govt. departments to ensure implementation of government policies• Successfully brought Municipal Committees Ratodero and Naudero out of financial crunch	Larkana, Pakistan
<i>April '95-Feb '96</i>	GOVERNMENT OF SINDH Assistant Commissioner (Under Training). <ul style="list-style-type: none">• Gained on job training in the fields of district administration, public finance and public administration	Sukkur, Pakistan
<i>Oct '93 –April '95</i>	GOVERNMENT OF PAKISTAN DMG Probationer, Civil Services Academy, Lahore. <ul style="list-style-type: none">• Gained knowledge pertaining to Criminal Procedure Code, Civil Procedure Code, Tenancy Act and the Land Revenue Act, local government etc• Gained training on the subjects of economics, public administration, finance and public speaking	Lahore, Pakistan
<i>May '91 –May '93</i>	ATTOCK REFINERY LTD. Electrical Engineer	Rawalpindi, Pakistan
<i>May '90-May '91</i>	ATTOCK REFINERY LTD. Trainee Engineer	Rawalpindi, Pakistan
Leadership	<ul style="list-style-type: none">• Course Assistant at Harvard Kennedy School in the following courses :<ul style="list-style-type: none">i. Managementii. Asia in World Economy• “Best Employee of the Quarter Award” by the City District Government Faisalabad for the quarter April to June 2005	Budgeting & Financial
Computer skills	MS Office, Stata	
Language skills	English, Urdu, Hindi, Punjabi	
References	<ol style="list-style-type: none">1. Punjab2. Communication & Works Deptt., Punjab	<p>Mr. Javed Mehmood, former Chief Secretary,</p> <p>Mr. Azam Suleman Khan, Secretary,</p>